

**Student Engagement & Success
Strategic Planning & Assessment Committee
October 1, 2013
Island Room**

Minutes

Present: Drum, Kent, Yzaguirre, Howe, Gonzales, Feitel & Berkich

- I. Accepted Arlene Kent, SES-Assessment Graduate Assistant, to the committee.
- II. Approval of Minutes – the committee approved the August 6 minutes as presented.
- III. Assessment
 - a. CAS Self-Assessment- Note: do not change width of form columns.
 1. Disability Services – Not present.
 2. Counseling Center – Action Plan in final editing phase. To be sent to Drum on 10/2.
 3. Leadership – Action Planning form to be completed.
 - b. FY 2014- Began September 1, 2013
 1. Housing and Residence Life- needs to go 2nd or 3rd in order to train someone to facilitate self-study. Self-study should be completed before May 2014. Kick-off meeting to be held tentatively in February 2014.
 2. Campus Activities- Conduct kick-off meeting later this fall 2013 (mid-October)
 3. Internship Programs- Kick off meeting to be held potentially in late spring or early summer 2014. Will consult with Ann Degaish to determine if this study needs to be postponed due to lack of a director.
 - c. Assessment Review
 1. Veteran Meet N Greet event will require an assessment. Due to short turn around, survey will be sent to committee via email for feedback and approval.
 2. Preparation for SES Inclusion Center will require assessment of the needs of TAMUCC special populations. GLBTQ students will be surveyed. No date set yet.
- IV. University Strategic Planning and Assessment Updates
 - a. Weave Update
 1. Due by **Friday, October 11, 2013**- This is a hard deadline.
 - b. Assessment Council
 1. Council has not met
 - c. Director of Assessment and Continuous improvement- two candidates had campus interviews. Position not yet filled.
 - d. University purchased Qualtrics. Not sure of release date yet.
 - e. University Strategic Planning-Action level goals due around November 11, 2013.
- V. Learning Outcome Matrix – Committee reviewed and made some changes to the cognitive complexity domain. No other sections were reviewed or changed.
- VI. Meeting Schedule: First Tuesday of Each Month, 3:30-5:00, Island Room