

**Student Engagement & Success  
Strategic Planning & Assessment Committee  
May 6, 2014  
Island Room  
Minutes**

**Present: Berkich, Drum, Feitel, Gonzalez, Kent, McFarland, Yzaguirre**

- I. Approval of Minutes- the committee approved the April 1 minutes as presented
  
- II. Assessment
  - A. CAS Self-Assessment Reviews - FY 2014
    1. Campus Activities – completed
    2. Housing and Residence Life- completed
    3. Internship Programs – action planning
  
  - B. Assessment Review-None
    1. Submit fall assessments for review before June 2014 meeting.
    2. Committee might not meet in July.
  
- III. Division Strategic Plan Achievement Update
  - A. Current plan will end in 2015.
  - B. New strategic plan for 2020 needs to be developed.
  
- IV. University Strategic Planning and Assessment Updates
  - A. Weave
    1. Dates – see attached. Reports due to Amanda by September 26.
      - a. Develop plans over the Summer and enter data in November.
    2. Labs
      - a. September 5, 10-12, Career Services
      - b. November 7, 10-12, Career Services – Begin entering data.
    3. Survey Findings
      - a. Noel Levitz – the Noel Levitz will not occur this year. In Weave mark “Not reported this cycle” and state “Not reported this cycle as the University did not conduct the survey.”
      - b. Survey of Employee Engagement – report by work area not yet complete.
  
  - B. Assessment Council- Hasn’t met.
  
  - C. University Strategic Planning-
    1. Strategic Plan will be unveiled on May 15, 2014.

- V. Training?
  - A. No need for learning outcome training (All)
  - B. Comparing the learning outcomes of other system schools to our own (Carla)
  - C. Coordination of all assessment information (Carla)
  - D. Survey Rewards Point Program (Arlene)
  
- VI. Other Goals
  - A. Make Data Driven Decisions
  - B. Develop Smarter Instruments
  - C. Conduct a Needs Assessment
  - D. Create a Comprehensive Satisfaction Survey for division
  
- VII. Meeting Schedule: First Tuesday of Each Month, 3:30-5:00, Island Room