Student Engagement & Success
Strategic Planning & Assessment (SPA) Committee
March 1, 2016
DWC – Rec Sport Conference Room 115

Present: Amanda Drum, Carla Berkich, Erica Garza, Stephanie Schmidt, Danny Feitel, Elennys Torres
Guests: Zelda Chacon, Adriana Gonzalez

I. Previous Minutes were approved.

II. Assessment Reviews

A. UCC – Group Therapy Post Test.
   Committee suggested one change:
   • In the rubric for question 11, to eliminate the second row of the chart and put the scores at the top, as follows:

<table>
<thead>
<tr>
<th>Survey Question</th>
<th>Insufficient</th>
<th>Satisfactory</th>
<th>Proficient</th>
</tr>
</thead>
<tbody>
<tr>
<td>Briefly describe two ways you usually make assumptions in your self-talk.</td>
<td>Student failed to identify any self-assumptions or identified less than two self-assumptions</td>
<td>Student identified two distinct self-assumptions (without detail)</td>
<td>Student identified two distinct self-assumptions with sufficient detail to show a thorough understanding and knowledge of the concept</td>
</tr>
<tr>
<td></td>
<td>Each insufficient or incorrect answer</td>
<td>Each distinct satisfactory answer</td>
<td>Each distinct proficient answer</td>
</tr>
<tr>
<td></td>
<td>Score = 0</td>
<td>Score = 1</td>
<td>Score = 2</td>
</tr>
</tbody>
</table>

B. UHC - Wong Baker Pain Scale.
   Instrument approved without changes.

C. EI – SAMHSA Town Hall Meeting
   Instrument approved without changes.

D. SA – Student Employee Performance and Self Evaluations
   Committee suggested some changes:
   • Question 6 – Change to “Demonstrate understanding of all aspects of the job and its responsibilities”.
   • Question 8 – Add “Ethical” Decision Making
   • Questions 12 and 13- Check format of scale:

12. Cooperation: Adheres to the UCSA student employee policies regarding behavior and computer usage as stated in the UCSA student employee manual.
   5  4  3  2  1  N/A

13. OVERALL PERFORMANCE RATING:
   5  4  3  2  1
III. CAS Self-Assessment Reviews - FY 2016

A. FY 2016 - Multicultural Programs
   The 12 components were completed in 2 meetings.

B. External reviews begin fall 2016 (External graders)
   1. Greek Life
   2. Career Services
   3. AOD Services

IV. SLOs and Skills Project update
    Program and Services Skill Group First Step: Each department will make a skill inventory
    (Using the spreadsheet Elenyns just sent)

V. Other

VI. Items for next agenda

VII. Meeting Schedule: 1st Tuesday at 3:30-5:00, Rec Sports Conference Room
     Next meeting is April 5
     Agenda items due March 24