

**Student Engagement & Success
Strategic Planning & Assessment Committee
June 3, 2014
Island Room**

Minutes

Present: Drum, Berkich, Gonzales, Feitel, Yzaguirre
Guest: Trisha Rodriguez

- I. Approval of Minutes – minutes were accepted as presented.
- II. Assessment
- III. CAS Self-Assessment Reviews – updates
 - A. Internship Programs – action planning
- IV. Assessment Reviews
 - A. UCSA – Promotion of Events Survey – approved with suggestions
 - B. UCSA – Aloha Days Survey – approved with suggestions
 - C. UCSA – IFC Recruitment Survey – approved with suggestions
 - D. UCSA – Greek Retreat Survey – approved with suggestions
- V. Weave Labs - reminders
 1. September 5, 10-12, Career Services
 2. November 7, 10-12, Career Services
- VI. University Strategic Planning and Assessment Updates
 - A. University Assessment Council – has not met
 - B. University Strategic Planning – has not met
- VII. Division Strategic Planning Process
 - A. July 9 – Division Retreat kick-off
 - B. July-November 1 – SPA Committee works to create plan
 - C. November – Division feedback
 - D. December – finishing touches
 - E. January – Plan finalized
 - F. January-April – department plans developed
 - G. May – Unit head approval of department plans
 - H. June - Develop metrics for Weave
 - I. September 2015 – Implement and assess using Weave
- VIII. Symposium News – The system schools have agreed to share their student learning outcomes across the system. Drum will facilitate that process for the system.
- IX. Division Surveys
 - A. Needs Assessment – consider what questions we might ask. We will target this for January/February.
 - B. Satisfaction – what do we need to know? Submit by July 1
- X. Meeting Schedule: First Tuesday of Each Month, 3:30-5:00, Island Room