Student Engagement & Success
Strategic Planning & Assessment Committee
January 7, 2014
Island Room
Minutes

Present: Berkich, Drum, Gonzales, Howe, Kent, McFarland, Yzaguirre,

I. Approval of Minutes- the committee approved the December 3 minutes as presented.

II. Assessment
   a. CAS Self-Assessment Reviews - FY 2014
      2. Housing and Residence Life- Jan 22 - early March. Arlene will lead the self-assessment and Carla is observing.
      3. Internship Programs – March – April. Status pending. Ann Degaish may change this out for another program.

   b. Assessment Review
      1. Rec – Sport Club Leadership. Recommendation to move to a four point scale.
      2. UCSA – UC Satisfaction Survey. Recommendation to remove “superior” from scale.

III. University Strategic Planning and Assessment Updates
   a. Weave – Dr. Albrecht approved all Weave reports.
   b. Assessment Council – Has not met.
   c. Director of Assessment and Continuous improvement – Hired individual to do policy compliance and assessment work. Will begin in February. Reformatting office responsibilities and structure.
   d. University Strategic Planning – Meeting this week.

IV. Learning Outcomes
   a. TAMUS Report – Complete. CAS to SES Matrix – Complete.

V. Division Strategic Plan Achievement Updates – due January 31
   a. Review as far back as August 2011
   b. Not collecting evidence of implementation, but evidence should be available if requested.
   c. Possible Status: Completed; In Progress; Ongoing
Only input items that have been completed. Do not input items that are planned.

There can be multiple programs per action.

Send in an electronic copy.

Do not add new actions – only add to the document, do not revise.

VI. Trainings

a. SACS-COC – Amanda Drum attended in December. They are developing webinar trainings meant for reviewers, but all directors and committee members are invited to attend.

b. Weave
   1. Will only offer one planning lab
   2. Will place handouts on SPA website for reference
   3. Will schedule one-on-one meetings when necessary

c. Other – Qualtrics training will be scheduled.

VII. Meeting Schedule: First Tuesday of Each Month, 3:30-5:00, Island Room