Student Engagement & Success
Strategic Planning & Assessment (SPA) Committee
January 29, 2018
Island Room 316
Meeting Minutes

Present: Amanda Drum, Yzaguirre Kristina, Mills Leslie, Schmidt Stephanie, Wilburn Brianna,
Garza Erica & Osamor Nneka

I. Approval of Minutes – October 2017

II. Assessment Reviews
A. SEAS – Performance Review Rubric – Amanda will send electronically for email
   feedback and hopeful approval by mid-February.
B. Health Services – STD Referral Notification Survey – Approved
C. Prevention Programs – CORE Survey (update)
D. ILC Feedback Survey – Approved with changes.
   1. Make Question 1. More direct. Ask “what 3 things have you learned today”

III. CAS Self-Assessment Reviews
A. Student Activities – Started review and should complete external review in February
   a. Stephanie – ex-officio
   b. Kris Y
   c. Stephanie Box
   d. Manny Guardarrama
   e. Brianne Wilburn
   f. Student – Jordan McDaniel
   g. External Reviewer – Not yet determined
B. Disability Services – delayed until May for ratings and consensus meetings
   a. Erica – ex-officio
   b. Kelsey Leggett
   c. Leslie Mills
   d. TBD by SPA – request made
   e. TBD by department
   f. Student TBD by department
   g. External Reviewer - TBD

IV. Islander Voyage Results update – Result show a slight improvement in some areas and a
   slight decline in others when compared with the fall results. The case study scores increased
   after greater instruction was given to show the process.

V. Meeting Schedule/Frequency – move to quarterly meetings next year.
A. July/August
B. October/November
C. January/February
D. April/May
VI. Items for next agenda: Career Service – Islander Grow Survey
VII. Next meeting: March 19, 3:30-5:00