Student Engagement & Success  
Strategic Planning & Assessment (SPA) Committee  
August 1, 2017  
DWC – Rec Sport Conference Room 115

Present, Drum, Mills, Yzaguirre, Schmidt, Garza, and Harrison

I. Approval of Minutes - approved minutes from June

II. Assessment Reviews
   A. Career Services – Resume Rubric - approved
   B. Careers Services – Mock Interview Rubric – approved. Career Services will use the rubric as a formative assessment with all students but only count those who had prior instruction from Career Services in their SLO Assessment.

III. CAS Self-Assessment Reviews -
   A. 2017 External review updates
      1. Career – expert review complete – awaiting final action plan
      2. AOD – awaiting external review report
   B. FY 2018 Planned Reviews – note - assignments have moved
      1. Disability Services
         a. Erica – ex-officio
         b. Brianne Wilburn
         c. Isabel Oliver
         d. Kris Yzaguirre
         e. TBD by department
         f. TBD by department
      2. Student Activities – moved up a year
         a. Stephanie – ex-officio
         b. Leslie Mills
         c. Stephanie Box
         d. Kelsey Leggett
         e. TBD by department
         f. TBD by department
      3. Fraternities and Sororities & Leadership Programs will be postponed

IV. Annual Assessment Reporting – the committee was provided the timeline. Plans should be completed now (before school year starts) but cannot be entered in Weave until November.

V. SLOs and Skills Project – on hold until software can be purchased

VI. Joint Training Project – an agenda for the August 19 event was provided.

VII. Meetings: Oct. 16, Nov. 20, and Dec. 18 at 3:30-5:00, Rec Sports Conference Room.